

PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER: WEST GODAVARI DISTRICT. ELURU.  
Present : Sri. K.Ravindranada Reddy. M.A., B.Ed.,  
Rc.No. 23/C2/2011 Dated:18-08-2011.

Sub: AWARDS 2011- District Best Teachers Awards 2011- Honouring of the Meritorious teachers on the eve of Teachers Day on 05-09-2011 certain instructions issued – Regarding.

Ref: Proc. Rc.No. 20/TWF/2011, Dated: 23-07-2011 of the Secretary, Treasury NFETW & Director of School Education, Andhra Pradesh, Hyderabad.

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All the Deputy Educational Officer / Mandal Educational Officers / Deputy Inspector of Schools, in the District are informed that in the eve of Teachers' Day Celebration on 05-09-2011 it has been decided to honour the meritorious teachers at District Level Function.

In this connection, they are hereby informed that **15 years minimum service** is fixed for the purpose and criteria to finalize the best teachers under their respective jurisdiction, relevant application form is enclosed herewith for information and wide publicity should be made in this regard. Further, it is informed that the following committees are framed and number of awards to be recommended to the District Educational Officer, West Godavari District Eluru is noted against their Designation, Venue for the celebration is **IADP Hall**, Eluru. The Deputy Educational Officer, Eluru the Secretary, DCEB. Eluru, Deputy Inspector of Schools, Eluru, Mandal Educational Officer, Pedapadu, Pedavegi and Denduluru are requested to arrange all the facilities to this function.

Mandal Level Committee::

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|--|----------|
| 1. Mandal Educational Officer, concerned | Convener |
| 2. M.P.D.O concerned                     | Member   |
| 3. Retired Ele/UP School, Headmaster     | Member   |

Divisional Level Committee::

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|-------------------------------|----------|
| 1. Deputy Educational Officer | Convener |
| 2. Eminent Educationist       | Member   |
| 3. Lecturer of D.I.E.T        | Member   |

S. No	Name of the Office who has submit proposals	Category is which proposals called for	No of Proposals
1	D.E.O.	Dy.E.O	01
2	P.O. R.V.M. Eluru	M.E.O.s	05
3	Dy.E.Os	05 Teachers of High Schools (5X5 Divisions)	25
4	Dy.E.O ZP	02 Teachers of High Schools	02
5	M.E.Os <b>duly countersigned by the P.O. R.V.M</b>	SGT / LFL HM	46
6	D.I. of Schools (U)	01 Teacher from each D.I (1X2 D.I's)	02
7	Principal, DIET /SSRGCE College, Gopannapalem	02 Teachers (One from each college)	02
8	Principal, APREIS, Social Welfare Schools	03 Teachers	03
TOTAL			89

They are further informed **not to submit excess proposals as fixed above** and submit the proposals for such selected meritorious teachers under their jurisdiction should be received to this office on **27-08-2011** with recommendations in the prescribed proforma enclosed. Further they are informed that incomplete and without recommendations of the committee / excess proposals will not be accepted and no proposals will be accepted after 27-08-2011 under any circumstances. The final selection will be completed at **District Level only**.

Please acknowledge the receipt of these proceedings together with enclosure at once.

Sd/-K.Ravindranda Reddy  
District Educational Officer  
West Godavari, Eluru.

To  
All the Deputy Educational Officers in the District.  
All the Mandal Educational Officers in the District.  
The Deputy Inspector of Schools (Urban) Eluru & Bhimavaram  
The Principal, D.I.E.T., Dubhacherla  
The Principal, SSRGCE College, Gopannapalem  
The Principal, APREIS Social Welfare Schools concerned.

**DEPARTMENT OF SCHOOL EDUCATION  
WEST GODAVARI DISTRICT**

PROPOSALS FOR TEACHERS AWARD AT

1	Name of the Teacher (Full Name in Block Letters)	::			
2	Designation	::			
3	Present Place of Working	::			
4	Date of Birth	::			
5	Qualification	::			
6	Date of First Appointment	::			
7	Date of Joining in the Present Cadre	::			
8	Length of Total Service as on 31/07/2011	::			
9	Special Work attended for raising the standard Education	::			
10	Subject wise percentage of passes in subjects taught for the last 03 Years	::	Subject	I to V	VII
	2008-2009				
	2009-2010				
	2010-2011				
11	No of students who secured 90% or more in the subject dealt by the teacher	::			
12	No of students if any selected for Navodaya under his guidance (Furnish the details)	::			
13	No of students if any selected for A.P. Residential Schools under his guidance (Furnish the details)	::			
14	Awards received if any for census / selections and other social activities	::			
15	Debates / Elocutions conducted with subjects / topics	::			
16	Quiz competitions made to participate by pupils in Inter school/ Inter mandal / In district	::			
17	Sports in which students were made to participate (Inter Schools / Mandals / District meets)	::			
18	Particulars of winners in cultural activities and competitions under his guidance	::			
19	Any student secured Awards / Prizes due to his training (Furnish details)	::			
20	Particulars of publication of books / Radio Programmes / Television Programmes on class room teaching	::			
21	Special coaching classes conducted for SC/ST/BC remedial classes	::			
22	Participation in teachers meet for academic guidance/ parent Teacher Association	::			
23	People's contribution received to the schools for School Education Committee for improvement due to the efforts made by him 1. Material Worth:: 2. Cash ::	::			
24	Extra curricular activities with details	::			
25	Special work done / made for participation of students in any other activities. Details of recognition received	::			
26	Special Work done by the teacher to encourage parents and villagers etc., regarding development of school	::			
27	Participation in Night Schools / Nirantara Vidya Kendrams for developing the standards	::			
28	Development in school by providing accommodation / furniture and other aids	::			
29	Efforts made to make boys / girls join in day school	::			
30	Efforts made in admitting child labour into schools (give details and number of children admitted)	::			
31	Efforts made for the enrolment of out of school children and made the school catchment area as free out of school children by adopting family adoption system	::			
32	No of prizes received if any at Mandal Level in Vidya Meals for beat TLM	::			
33	Whether the teacher has received any awards previously from Public /Clubs / District Officials	::			
34	Honours made by dignitaries	::			
35	Signature of the teacher	::			
36	Signature of the Headmaster of the school	::			
37	Findings / Recommendation of the Inspecting Officer	::			

CERTIFICATE OF INSPECTING OFFICER

Certified that I have verified the above proposals and I have satisfied my self with the efforts made by the teacher and I recommend his / her candidature for consideration as "Best Teacher Award" at \_\_\_\_\_ Level for the year 2011.

CITATION BY INSPECTING OFFICER  
(Not Exceeding Fifteen Lines)

Signature of the  
MEO /D. I / Dy.E.O/ Principal

SIGNATURE OF THE MEO / DI / DY.E.O.