

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR, RAJIV VIDYA  
MISSION (SSA), ANDHRA PRADESH, HYDERABAD**

*Present:: Dr. Mohd. Ali Rafath, IAS.,*

**Proc. Rc. No. 190-1/RVM(SSA)/B2/2011,**

**Dated: 21.05.2011.**

- Sub:** RVM (SSA), A. P., Hyderabad – Teacher Training Programmes – Conduct of Orientation Programme to the Key Resource Persons on Primary and Upper Primary Level – Communication of unit cost for conduct of District / Divisional / Mandal Training Programmes – Reg.
- Ref:** 01) SPD's Procs. Rc.No. 190/RVM/B2/2011, dt. 18-05-2011.  
02) SPD's Procs. Rc.No. 190/RVM/B2/2011, dt. 19-05-2011.

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In the references read above necessary instructions were issued to all the District Educational Officers and the Project Officers of Rajiv Vidya Mission (SSA) in the State for conduct of Training Programmes for Primary Teachers and Upper Primary Teachers during May / June, 2011 at District / Divisional / Mandal Level.

Now the unit cost for conduct of Training Programmes for Primary Teachers and Upper Primary Teachers during May / June, 2011 at District / Divisional / Mandal Level is herewith communicated to meet the expenses of the programme. Further, the District Educational Officers and the Project Officers of RVM are informed that the unit cost mentioned in the annexure is not for the sake of expenditure but it should be met judiciously.

Hence they are requested to take necessary action accordingly.

This has got the approval of State Project Director, APRVM, Hyderabad.

**Encl: Annexure.**

**Sd/- Dr. Brahmanandam,  
for STATE PROJECT DIRECTOR.**

To  
All the District Educational Officers in the State.  
All the Project Officers of RVM (SSA) in the State.

**Annexure I**

**Enclosure to SPD's Procs. 190/RVM/B2/2011-1, dated: 21.05.2011**

**Rajiv Vidya Mission (SSA), A.P., Hyderabad**

**Financial Norms for Teacher Training at District and Mandal Level – 2011 - 12**

**A) District Level Training Programme (Non Residential) – Primary & Upper Primary**

1.	T.A / D.A to the participants & R.Pss	As per APTA Rules
2.	Honorarium to Resource Person	Rs. 150/- per head per day
3.	Honorarium to Course Director	Rs. 150/- per head per day
4.	Tea and Snacks	Rs. 15/- per head per day
5.	Stationary	Rs. 35/- per head per programme (including Notebook)
6.	Water and Sweeping	Rs. 75/- per head per day (2 persons)
7.	Purchasing of Water & Other contingencies	Rs. 200/- per day (One bottle of 20 Litre packaged drinking water for every 20 members in pots must be arranged or Rs. 2.50 per head per day whichever is less)
8.	Clerical Assistance	200/- per programme (1 person)
9.	Electricity & Other charges at the venue	Rs. 50/- per day per hall (Receipt to be obtained from the institution concerned)
10.	Other Contingencies	Rs. 1500/- per programme
11.	Working Lunch	Rs. 45/- per head
12.	Institutional Charges	Rs. 250/- per day

**B) Mandal Level Training Programme (Non Residential) for all types of persons i.e., Teachers, Vidya Volunteers except community members and Block / Mandal Level training for Primary and Upper Primary**

1.a	Conveyance to Participants and Local R.Ps for Primary	Rs. 30/- per head per day
1.b	Conveyance to participants & local R.Ps for Upper Primary Level Training	Rs. 30/- per head per day within mandal actual T.A for participants other than mandal
2	T.A / D.A to R.Ps (from other mandals)	As per APTA Rules
3	Tea (2 times)	Rs. 15/- per head per day
4	Working Lunch	Rs. 40/- per head per day (cash to be paid to participants)
5	Honorarium to Resource Person	Rs. 125/- per head per day
6	Honorarium to Course Director	Rs. 125/- per head per day
7	Stationary – Notebook, Charts, White Papers etc.	Rs. 25/- per head per programme
8	Water and Sweeping	Rs. 75/- per head per day (2 persons)
9	Purchasing of Water & Other contingencies	Rs. 200/- per day (One bottle of 20 Litre packaged drinking water for every 20 members in pots must be arranged or Rs. 2.50 per head per day whichever is less)
10	Clerical Assistance	200/- per programme (1 Person)
11	Electricity & Other charges at the venue	Rs. 50/- per day per hall (Receipt to be obtained from the institution concerned)
12	Other Contingencies	Rs. 1000/- per programme

**C) Divisional Level Training Programme (Non Residential)**

1.	T.A / D.A to the participants	Rs. 30/- per head within the mandal for other actual T.A everyday
2.	Honorarium to Resource Person	Rs. 150/- per head per day
3.	Honorarium to Course Director	Rs. 150/- per head per day
4.	Tea (2 time)	Rs. 15/- per head per day
5.	Stationary	Rs. 25/- per head per programme (including Notebook)
6.	Water and Sweeping (2 persons)	Rs. 75/- per head per day (2 persons)
7.	Purchasing of Water	Rs. 200/- per day (One bottle of 20 Litre packaged drinking water for every 20 members in pots must be arranged or Rs. 2.50 per head per day whichever is less)
8.	Clerical Assistance	200/- per programme (1 person)
9.	Electricity & Other charges at the venue	Rs. 50/- per day per hall (Receipt to be obtained from the institution concerned)
10.	Other Contingencies (Documentation, Photographs etc.)	Rs. 1000/- per programme
11.	Working Lunch	Rs. 45/- per head per day
12.	Institutional Charges	Rs. 250/- per day

Sd/- Dr. Brahmanandam,  
For State Project Director.